

# Minutes – Board of Town Trustees

STATE OF ILLINOIS

KANE County

Town of GENEVA

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THE BOARD OF TOWN TRUSTEES met at the

Office of the Town Clerk at 400 WHEELER DRIVE on November 19<sup>th</sup>,  
2020.

PRESENT:	J. Patrick Jaeger	Supervisor
	Geoffrey Carreiro	Town Clerk
	Sharon Brazill	Town Trustee
	Scott Queen	Town Trustee
	John Connolly	Town Trustee
	Robert Kovacs	Town Trustee

Mr. Patrick Jaeger acting as Chairperson and Geoffrey Carreiro acting as Clerk. The following official business was transacted:

**Supervisor J. Patrick Jaeger called the meeting to order at 7:00 p.m.**  
**Supervisor J. Patrick Jaeger led the Pledge to the Flag.**  
**Trustees audited the bills presented for payment.**  
**Clerk Carreiro called the roll.**

**Minutes of the October 15<sup>th</sup>, 2020 Board of Trustees Meeting were presented for approval. Motion by Trustee Queen / second by Trustee Kovacs to approve the Minutes as presented. Motion carried unanimously.**

## **CORRESPONDENCE:**

## **PUBLIC COMMENT:**

## **TOWNSHIP BUSINESS:**

- **Presentation of 2020/21 Geneva Township Tax Levy Ordinance #12-20. Motion by Trustee Connolly / second by Trustee Queen to Accept Ordinance #12-20 for Layover. Motion carried unanimously.**
- **Presentation of 2020/21 Geneva Township Road District Tax Levy Ordinance #13-20. Motion by Trustee Kovacs / second by Trustee Queen to Accept Ordinance #13-20 for Layover. Motion carried unanimously.**
- **COVID Pandemic – no changes**
- **Setting Salaries for Elected Officials starting new Term in May 2021-April 2025.**
  - o **After everyone reviewed the current Salaries, job duties and deep discussions, the Board determined the following;**
  - o **Motion to set the Salary of the Geneva township Assessor as follows;**
  - o **ASSESSOR**
    - **Salary \$84,530.00 per year payable in equal installments on or about the first and the fifteenth of every month**
    - **IMRF Participation (office holder's option)**
    - **Individual Health Insurance Coverage under Township selected program (optional and contingent on office holder contributing 15% of costs through payroll deduction each pay period)**
    - **Family Health Insurance Coverage under Township selected program (Optional and contingent on office holder contributing 100% of costs through payroll deduction each pay period)**
    - **Motion by Trustee Connolly / second by Trustee Brazill to set the Salary for Assessor new term May 2021. Motion carried unanimously.**

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- Motion to amend salary to \$84,500 (everything else remains the same) by Trustee Connolly / second by Trustee Kovacs to set the Salary for Assessor new term May 2021. Motion carried unanimously.
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- **CLERK**
  - Salary \$6,500 per year payable in equal installments on or about the first and the fifteenth of every month
  - IMRF Participation (office holder's option)
  - No Health Insurance Coverage
  - Motion by Trustee Queen / second by Trustee Connolly setting the Clerk's salary for new term May 2021. Motion carried unanimously.
- **Highway Commissioner**
  - Salary \$32,500 per year payable in equal installments on or about the first and the fifteenth of every month
  - IMRF Participation (office holder's option)
  - Individual Health Insurance Coverage under Township selected program (optional and contingent on office holder contributing 15% of costs through payroll deduction each pay period)
  - Motion by Trustee Queen / second by Trustee Brazill to set the Salary for Highway Commissioner's new term May 2021. Motion carried unanimously.
- **Supervisor**
  - Salary \$16,000.00 per year payable in equal installments on or about the first and the fifteenth of every month
  - IMRF Participation (office holder's option)
  - Individual Health Insurance Coverage under Township selected program (optional and contingent on office holder contributing 15% of costs through payroll deduction each pay period)
  - Motion by Trustee Connolly / second by Trustee Brazill to set the Salary for Supervisor's new term May 2021. Motion carried unanimously.
- **TREASURER**
  - Salary \$550 per year payable in equal installments on or about the first and the fifteenth of every month
  - IMRF Participation (office holder's option)
  - Motion by Trustee Kovacs / second by Trustee Brazill to set the Salary for Treasure's new term May 2021. Motion carried unanimously.
- **TRUSTEE**
  - Salary \$130 per month payable Quarterly on or about the first.
  - Motion by Trustee Connolly / second by Trustee Brazill to set the Salary for Trustee's new term May 2021. Motion carried unanimously.

## REPORT:

Senior Center Director Sheri McMurray is keeping in touch with members throughout the month. Sheri also informed us that the team who helps with our Tax Prep Program has reached out and is trying to figure out options on how they could still be a helpful service during the Pandemic. Conversations are open but not sure what will happen for now. More to come as time gets closer.

## BILLS PRESENTED FOR PAYMENT:

TOWN FUND	27,733.82
GENERAL ASSISTANCE FUND	153.95
ROAD & BRIDGE FUNDS	3,884.38
<b>TOTAL</b>	<b>\$31,772.15</b>

Motion by Trustee Brazill / second by Trustee Queen to pay the bills as audited.

Motion to pay the bills as audited carried unanimously.

NEW BUSINESS:

OLD BUSINESS:

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**No other business was brought before the Board of Trustees.  
Motion by Trustee Queen / second by Trustee Brazill to adjourn.  
Motion carried unanimously.  
Meeting adjourned at 8:25 p.m.**

**Respectfully submitted,**

**Geoffrey Carreiro  
Township Clerk**